

SBVC CURRICULUM COMMITTEE MINUTES - REVISED

DATE 08-27-12	TIME 1-PM-4PM	LOCATION HLS 231	MEMBERS Haragewen Kinde <input checked="" type="checkbox"/> Leticia Hector <input checked="" type="checkbox"/> Cindy Parish <input checked="" type="checkbox"/> Nicole Williams <input checked="" type="checkbox"/> Corrina Baber <input checked="" type="checkbox"/> Kathy Adams <input checked="" type="checkbox"/> Ed Millican <input checked="" type="checkbox"/> Glenn Drewes <input checked="" type="checkbox"/> J D Dulgeroff <input checked="" type="checkbox"/> Dennis Jackson <input type="checkbox"/> Lydia Barajas-Zapata <input checked="" type="checkbox"/> Virginia Evans-Perry <input checked="" type="checkbox"/> Janet Courts <input checked="" type="checkbox"/> Lorrie Burnham <input checked="" type="checkbox"/> John Banola <input checked="" type="checkbox"/> Achala Chatterjee <input checked="" type="checkbox"/> Mark Williams <input type="checkbox"/> Odette Salvaggio <input checked="" type="checkbox"/> Vicente Alvarez <input checked="" type="checkbox"/> Patrick Buckley <input checked="" type="checkbox"/> Mary Copeland <input checked="" type="checkbox"/> John Stankas <input checked="" type="checkbox"/> Victor Ho <input checked="" type="checkbox"/>
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DISCUSSION TOPICS

- 1) Technical Review Membership – Those that would like to assist in reviewing courses on the TECH REVIEW committee are welcome to join. The calendar of ALL meetings is attached.
- 2) Stand-Alone Mandatory Training scheduled for FULL committee on Monday, SEPT 17 – This is mandatory training. If you are unable to attend the training, be sure to contact Leticia to make arrangements for individual training. The certification of training is due to the state by September 30.
- 3) Curriculum Institute – Leticia attended the conference, in addition to Achala Chatterjee and John Banola. Leticia shared the three area of emphasis – course repeatability, transfer model curriculum (TMC) and prerequisites. The state is mandating that repeatable courses be leveled to beginning, intermediate and expert by FA13. The state is also mandating that 80% of degrees offered follow the TMC by FA13. Currently, the state is reviewing the content review/prerequisite information supplied by Leticia (see attached) with regard to SBVC’s level of scrutiny. Leticia will report back the state’s response.
- 4) State Program and Course Approval Handbook – The handbook was distributed to committee members. If you did not receive a copy, contact Nicole (x8239) and she will forward to you.
- 5) Curriculum Handbook – The handbook is in the process of an update. A draft will be forwarded to the committee for review within the next two weeks.

MODIFY COURSE

COURSE ID	RESULT	REQUISITE OR ADVISORY*	RESULT	NOTES	EFFECTIVE DATE
CHEM 110	APPROVED	P: ENGL 914	APPROVED	J. Stankas provided examples of syllabi and quiz questions. After consultation with the CHEM and ENGL faculty it was determined that ENGL 914 is the appropriate prerequisite for students; currently there is only one section offered of the CHEM 110 course.	FA13
FN 064	HOLD			At the committee’s request, A. Chatterjee will check with faculty to determine if a prerequisite or advisory for MATH and/or ENGL is appropriate. The committee also asked that Achala check the wording for objective E.	
FN 162	HOLD			At the committee’s request, A. Chatterjee will check with faculty to determine if a prerequisite or advisory for MATH and/or ENGL is appropriate. The committee also asked that Achala check the wording for objective E.	

*The Curriculum Committee recommends that the pre-requisites and co-requisites approved be re-evaluated in the next 2-3 years by the appropriate departments/programs to ensure student success.

DISTRIBUTED EDUCATION

COURSE ID	RESULT	NOTES	EFFECTIVE DATE
CHEM 110	APPROVED		FA13
FN 064	HOLD	At the committee’s request, A. Chatterjee will check with faculty to determine if a prerequisite or advisory for MATH and/or ENGL is appropriate. The committee also asked that Achala check the wording for objective E.	
FN 162	HOLD	At the committee’s request, A. Chatterjee will check with faculty to determine if a prerequisite or advisory for MATH and/or ENGL is appropriate. The committee also asked that Achala check the wording for objective E.	

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DELETE COURSE			
COURSE ID	RESULT	NOTES	EFFECTIVE DATE
CIT 043	APPROVED	TECH REVIEW UPDATE 8/20: ADMIN ASST CERT DELETED. OK TO MOVE FORWARD TO FULL COMMITTEE	FA13
PARLGL 100	APPROVED	ABSTAIN: O. SALVAGGIO	FA13
PARLGL 110	APPROVED	ABSTAIN: O. SALVAGGIO	FA13
PARLGL 111	APPROVED	ABSTAIN: O. SALVAGGIO	FA13
PARLGL 120	APPROVED	ABSTAIN: O. SALVAGGIO	FA13
PARLGL 130	APPROVED	ABSTAIN: O. SALVAGGIO	FA13
PARLGL 200	APPROVED	ABSTAIN: O. SALVAGGIO	FA13
PARLGL 220	APPROVED	ABSTAIN: O. SALVAGGIO	FA13
PARLGL 230	APPROVED	ABSTAIN: O. SALVAGGIO	FA13
PARLGL 240	APPROVED	ABSTAIN: O. SALVAGGIO	FA13

MODIFY DEGREE			
DEGREE	RESULT	NOTES	EFFECTIVE DATE
ENGINE PERFORMANCE	HOLD	A. Chatterjee to review description and courses with faculty.	

DELETE DEGREE			
DEGREE	RESULT	NOTES	EFFECTIVE DATE
PARALEGAL STUDIES	APPROVED	ABSTAIN: O. SALVAGGIO	FA13

MODIFY CERTIFICATE			
CERTIFICATE	RESULT	NOTES	EFFECTIVE DATE
ENGINE PERFORMANCE	HOLD	A. Chatterjee to review description and courses with faculty.	
RTVF RADIO	HOLD	L. Hector working with D. Dusick to finalize.	